



NT Extreme Weather (Cyclone) Management Plan

Document No.: L060-AH-PLN-60003
Security Classification: [Unrestricted](#)

REV	Date	Issue Reason	Prepared	Checked	Approved
8	11/02/2026	Issued for Use	Dan Cavanagh Senior S&EM Advisor	Craig Jeffery Senior S&EM Advisor	Ben Schmidt Production Manager

RECORD OF AMENDMENT

Revision	Section	Amendment
5	4.1.2	Updated Current cyclone season outlook for 2023_2024
	4.1.5	Updated with new NT alert notifications
	4.1.7	Updated BOM log on details
	4.1.9	Table has been updated to reflect new stages with NTES
	4.7.3	Updated with list of hotels and categories
	4.9.1	Updated telephone contacts
6	Throughout	Migrated to new template and rewritten
	2.8	Added Australian Warning System (AWS)
	4.3	Contingency arrangements for Rydges Palmerston
	4.3	Expectation concerning personal arrangements
	Appendix A	Checklist added to Appendix A
	6.1	Key contacts updated (PM)
7	2.6	Addition of new BOM website and password
8	2.6	Addition of new BOM password
	4.3	Updated Rydges Palmerstone from CAT 2 rated facility to reflect CAT 3 facility

DOCUMENT DISTRIBUTION

	Name
00	Document Control
01	Dave Dann
02	Ben Schmidt
03	Adrian Parody
04	Mark Cooper
05	Simon Warburton
06	Production Superintendents
07	OTL
08	MTL
09	Craig Jeffery
10	ILNG HSE

NOTICE

All information contained within this document has been classified by INPEX as [Unrestricted](#) and must only be used in accordance with that classification. Any use contrary to this document's classification may expose the recipient and subsequent user(s) to legal action. If you are unsure of restrictions on use imposed by the classification of this document you must refer to 0000-A9-STD-60008, Sensitive Information Protection Standard or seek clarification from INPEX.

Uncontrolled when printed.

TABLE OF CONTENTS

1	INTRODUCTION	6
1.1	Purpose	6
1.2	Scope.....	6
1.3	Objectives.....	6
2	CYCLONE MANAGEMENT.....	8
2.1	Tropical Low and Tropical Cyclone Description	8
2.2	Tropical Cyclone Categories.....	8
2.3	Tropical Cyclone Advice	9
2.4	Types of Cyclone Warnings	9
2.5	BOM Cyclone Watch/Warning	10
2.6	BOM Website.....	10
2.7	Weather Zone	10
2.8	Cyclone Response Stages.....	11
3	PREPARATION	12
3.1	Preparation for Cyclone Season	12
3.2	Monitoring and Reporting.....	12
3.3	Drills and Exercising.....	12
3.4	Inductions/Familiarisation	12
3.5	Marine Operations.....	12
4	SITE/LOCATION SPECIFIC REQUIREMENTS.....	13
4.1	Vehicles and Fuel levels	13
4.2	Business Continuity ILNG.....	13
4.3	Accommodation and Cyclone Shelters	13
4.4	Minimum Provisions	13
4.5	Communications.....	14
4.6	Communication Hierarchy	14
4.7	Checklists and Tools.....	14
5	STAKEHOLDERS: CYCLONE PLANNING AND RESPONSE ACTIONS	16
6	KEY CONTACTS	17
6.1	Internal	17
6.2	NT Emergency and Cyclone Advisory Agencies.....	18
7	ROLES AND RESPONSIBILITIES.....	19
7.1	Plan Activation – Authorisation	19
7.2	Responsibilities.....	19
8	REFERENCE AND COMPLIANCE DOCUMENTS.....	22
9	MONITOR, REVIEW AND IMPROVE.....	23
9.1	Monitor.....	23
9.2	Review	23
9.3	Improvement	23

10	ABBREVIATIONS AND DEFINITIONS	24
11	APPENDIX A: CYCLONE CHECKLISTS.....	25

LIST OF TABLES

Table 1: Tropical Cyclone Categories	9
Table 2: Cyclone Response stages	11
Table 3: Key roles and responsibilities.....	19
Table 4: Reference and compliance documents.....	22
Table 5: Abbreviations and definitions	24

LIST OF FIGURES

Figure 1: Tropical Cyclone tracks	8
---	---

1 INTRODUCTION

1.1 Purpose

The NT Extreme Weather (Cyclone) Management Plan specified the Company processes for managing and responding to extreme weather events in the Northern Territory (NT).

The goals of this plan are to:

- Preserve the safety and wellbeing of INPEX personnel, Contractors and Visitors at INPEX sites in the event of a cyclone.
- Provide a framework for planned and coordinated actions in preparation of a cyclone.
- Minimise additional impact to the environment and to Company assets and its' reputation as a result of a cyclone.
- Aid in efficient, effective and aligned communications with all stakeholders in the event of a cyclone.

Processes within this plan are consistent with the requirements contained in the Company Emergency and Crisis Management Standard ([0000-AH-STD-60051](#)) and Extreme Weather Standard ([0000-AH-STD-60053](#)).

This plan is also consistent with the Northern Territory (NT) Government Cyclone arrangements and NT Tropical Cyclone warning system, The Australian Warning System (AWS), the Bureau of Meteorology (BOM) and Northern Territory Emergency Services (NTES).

1.2 Scope

This plan applies to:

- The Ichthys LNG facility.
- All Company employees and personnel directly contracted to the Company in Corporate, Operations and Project divisions based in the NT.
- Company employees visiting the NT.
- The Darwin Corporate Office and assets held directly by the Company in the NT.

For the purposes of the Plan and to provide clarification between extreme weather and adverse weather, the Corporate Standard (Extreme Weather Standard) defines extreme weather as a cyclone event, typhoon or hurricane, whichever is relevant to that region.

Adverse weather can be considered as lightning, squalls, high winds, heavy rain, extreme heat, large sea swell, storm surge etc. which are addressed in other relevant Company documents.

1.3 Objectives

The objectives of this plan are to:

- Define the roles and responsibilities for all NT based and visiting personnel in the event of a cyclone event in the NT
- Raise awareness of personnel to extreme weather events that may affect the NT on a seasonal basis (1st November - 30th April)
- Minimise any operational impact and to define actions to be taken prior to any cyclone event through pre-season activities/testing of this plan

- Minimise the risks to business assets and the environment
- Highlight the importance for monitoring of potential cyclone events

2 CYCLONE MANAGEMENT

2.1 Tropical Low and Tropical Cyclone Description

The cyclone season in the northern areas of Australia form lows within the monsoon trough, between November and April. Cyclones may however occur outside this period.

There are on average 7.7 days per season when a cyclone exists in the Northern Region. The north-western Gulf of Carpentaria near Gove has the highest concentration of cyclone days. The Gulf of Carpentaria averages two cyclones a year, while the Arafura and Timor Seas average one a year.

Cyclones in the Gulf of Carpentaria move very erratically, whereas those in the Arafura and Timor Seas tend to follow more regular tracks to the southwest. Over half the cyclones generated in the Northern Region move either southwest or southeast into adjoining regions.

Figure 1 depicts Tropical Cyclone tracks that have formed or moved through the Northern region (200 Km from Darwin) since 2010.



Figure 1: Tropical Cyclone tracks

2.2 Tropical Cyclone Categories

Tropical Cyclones (TC) are low pressure systems that form over warm tropical waters and have gale force winds (sustained winds of 63 km/h or greater and gusts in excess of 90 km/h) near the TC centre.

Gale force winds associated with a TC can extend hundreds of kilometres from the cyclone centre. If the sustained winds around the centre reach 118 km/h (gusts in excess 165 km/h) then the system is called a severe tropical cyclone. These are referred to as hurricanes or typhoons in other countries.

The severity of a TC is described in terms of categories ranging from Category 1 to Category 5.

Table 1: Tropical Cyclone Categories

Category	Max Mean Wind (Km/h)	Strongest Gust (km/hr)	Central Pressure (hPa)	Typical Effects (indicative only)
Tropical Cyclone Cat 1	63-88	90-124 Damaging Winds /Gales	> 985	Negligible house damage. Damage to some crops, trees and caravans. Boats may drag moorings.
Tropical Cyclone Cat 2	89-117	125-164 Destructive winds	985 – 970	Minor house damage. Significant damage to signs, trees and caravans. Heavy damage to some crops. Risk of power failure. Small boats may break moorings.
Severe Tropical Cyclone Cat 3	118-159	165-224 Very destructive winds	970 – 955	Some roof and structural damage. Some Caravans destroyed. Power failures likely.
Severe Tropical Cyclone Cat 4	160-199	225 – 279 Very destructive winds	955 – 930	Significant roofing loss and structural damage. Many Caravans destroyed and blown away. Dangerous airborne debris. Widespread power failures.
Severe Tropical Cyclone Cat 5	> 200	> 280 Extremely destructive winds	< 930	Extremely dangerous with widespread destruction.

2.3 Tropical Cyclone Advice

SecureNT provides up-to-date emergency alerts and warnings from the Bureau of Meteorology (BOM), NT Police, Fire and Emergency Services (NTPFES), Road Report NT, Power and Water and Bushfires NT.

Warnings will be broadcast on local radio and television and on social media through the SecureNT Facebook page.

2.4 Types of Cyclone Warnings

In accordance with the AWS alert system, there are three (3) community warning levels that being:

Yellow Alert: Advice: An incident/event is active but there is no immediate threat to lives. Stay up to date in case the situation changes.

Orange Alert: Watch and Act: There is a possible threat to lives. Follow all instructions without delay.

Red Alert: Emergency Warning: You may be in danger and need to take immediate action. Any delay now puts your life at risk.

2.5 BOM Cyclone Watch/Warning

The Bureau of Meteorology through its Tropical Cyclone Warning Centre (TCWC) is tasked with the responsibility for issuing cyclone watch and warning messages to the public and industry. Their tracking systems comprise of automatic weather stations, radar, ships, aircraft and satellite

In the Northern Territory the BOM issues the following:

- The Tropical Cyclone advice (**Outlook**) is issued whenever a TC is expected to cause winds in excess of 62 kilometres per hour. A TC advice may be a watch and/or a warning depending upon when and where the gales are expected to develop.
- A TC **watch** is issued when the onset of gales is expected within 24 – 48 hours. These watch messages are issued 6 hourly.
- A TC **warning** is issued when the onset of gales is expected within 24 hours or is already occurring. The warnings are issued 3 hourly

2.6 BOM Website

The BOM website for INPEX is updated annually and is available for all personnel working on INPEX assets. A new log on is sent to the respective INPEX site contacts for each site.

The BOM log on is:

Webpage link: <http://ssuweb.bom.gov.au/private/login.pl>

- Login Name: inpex
- Password: g5g2jkm6

Additional general weather information is available from <http://www.bom.gov.au/>

Note : Above BOM log on is changed annually each year.

2.7 Weather Zone

For updated weather and live cyclone tracking use the below log on details:

- URL: <https://dashboard.weatherzone.com.au/>
- User: user@inpex.com.au
- Pass: inpexweather99

2.8 Cyclone Response Stages

Table 2: Cyclone Response stages

Note: The NT alert stages shown below (Yellow, Orange Red) have been aligned with the BOM/AWS and INPEX.

NTES/AWS/INPEX	(BOM)	Description
N/A	7 Day Advice and Forecast Notice	BOM provide Tropical cyclone forecast. Commence any long lead items that may be impacted depending on weather conditions
Yellow Advice	Ongoing Advice and Forecast Notice	Ongoing notifications with (very low, low, moderate, high) % rating of likelihood of cyclone forming
Orange Watch and Act	Cyclone Watch 96-48 hours	As advised by BOM: Issued when damaging winds or gales are expected to affect the NT within the next 48 hours, i.e., when an intensifying Tropical Low has been identified, or a Cyclone has developed, and moves within 800 nm from towards the coastline. A Tropical Low which satisfies the above criteria, and which is forecast to have a high probability of Cyclone development may also trigger -Cyclone watch.
Red Emergency Warning	Cyclone Warning -24 hours Cyclone Warning -12 hours	As advised by BOM: Issued when damaging winds or gales are expected to affect the NT coastline within the next 24 hours. Declared when available information suggests that destructive winds are likely to impact the NT coastline within the next 12 hours.
N/A	BOM- Cyclone Warning has been "Cancelled" Ongoing Advice and Forecast Notice	As advised by Northern Territory Emergency Services: An Advice may also be issued after the main threat has passed. Declared when it is Safe for the public to Leave Shelter. Roads hazards and debris may still be of a safety concern

3 PREPARATION

3.1 Preparation for Cyclone Season

Prior to the commencement of cyclone season, Cyclone Committee (CC) forms, comprising identified key stakeholders and ensures preparations will be undertaken to ensure that all sites, facilities and locations are adequately prepared. This shall include, but not limited to:

- Reviewing relevant site, facility and location cyclone plans.
- Conduct relevant exercise/s to test and demonstrate the robustness of this plan.
- Update this plan where improvements are identified.
- Ensuring that all personnel are aware of the contents and processes associated with this plan including periodic briefings, education sessions etc.
- Ensuring that access to weather forecasting is available to personnel.
- Sites are prepared and maintained (i.e., tie down) as per cyclone plans and procedures.

3.2 Monitoring and Reporting

A decision will be made by the GM Onshore Operations to determine frequency of situation briefings:

- Briefings will be cascaded down to all personnel to provide relevant updates.
- Reference will be made to other programs such as BOM and or Weather Zone to provide periodic updates at defined intervals.
- Monitoring will include storm surge.

3.3 Drills and Exercising

Extreme weather events are not classified as an Emergency therefore it is at the facility's discretion if a drill / exercise is deemed required prior to Cyclone season.

A drill may be planned and carried out at a suitable time to test all relevant lines of communication and key interfaces to ensure personnel are suitably prepared.

3.4 Inductions/Familiarisation

Visitors and new personnel commencing work at a particular facility within the Northern Territory (NT), shall receive as part of an induction, information that familiarises them with general instruction on:

- The procedures to be followed in the case of an impending extreme weather event.
- Relevant contact, emergency phone numbers and emergency procedures.
- Personal contact details will be collected at Induction for the purposes of updating Send Word Now (SWN) messaging system.

3.5 Marine Operations

Marine Operations will follow the requirements of Darwin Port. The Marine Terminal Handbook details additional requirements for vessels visiting the facility.

4 SITE/LOCATION SPECIFIC REQUIREMENTS

4.1 Vehicles and Fuel levels

All Company owned or directly hired vehicles are to maintain a minimum level of 3/4 full fuel tanks during cyclone season. If practicable, when a cyclone watch is initiated all vehicles fuel tanks should be filled.

4.2 Business Continuity ILNG

Refer to the LNG Cyclone Preparedness Work Instruction [L060-AH-WIN-60001](#).

4.3 Accommodation and Cyclone Shelters

All permanent or temporary accommodation directly procured or purchased by the Company for use of personnel covered by this plan shall be cyclone rated in accordance with the building code. Individuals are responsible for the standards of residences they have purchased/rented and have chosen to reside.

It is recommended visitors shelter in their hotels/accommodation. Hotels/accommodation procured by the Company must have a cyclone plan in place for their guests.

It is not intended that the Darwin Corporate Office will be used as a cyclone shelter.

Visitors are to preference CAT 4-rated hotel accommodation during cyclone season.

Rydges Palmerston is rated as a CAT 3 facility. In the event of a CAT 3 or greater cyclone event, attempts will be made to temporarily re-locate INPEX-associated residents who have not been de-mobilised to alternate appropriately rated hotel accommodation. Residents will otherwise be afforded refuge on-site.

Public cyclone shelters are maintained by the NT Government. These shelters have limited capacity and facilities. They are provided primarily for people living in non-cyclone coded residences, in temporary housing such as tents and caravans or for the homeless. Most have no communications and are in public buildings such as car parks.

The link identifies available public shelters for the NT:

<https://secure.nt.gov.au/prepare-for-an-emergency/emergency-planning/shelter-locations>

The safety of employee's relatives and visitors is a personal responsibility. The NT Government recommends that residents and visitors to the NT take a number of actions including having a cyclone plan and cyclone kit.

Personnel are advised to read the annually produced NT Cyclone Guide and consult NT Government Emergency Services websites.

Local Company and contracted staff are expected to finalise domestic cyclone preparations prior to reporting to work. The opportunity to leave work to progress personal domestic cyclone contingency arrangements should not be anticipated.

4.4 Minimum Provisions

It is recommended as part of individual cyclone kits that basic provisions would include the following:

- Sufficient drinking water to last 36hrs (10 litres per person).
- Non-perishable food items such as dry food that would not require heating to last for 3 days.
- Medical kit.

- Flashlight with spare batteries.
- Warm clothing.
- Toiletries.
- Medication.
- Radio with spare batteries.

4.5 Communications

A range of communications methods may be used in the lead-up to, during and following a cyclone. These may include:

- NT Government use TV, radio and websites as the primary means of communicating the Territory Emergency Controller's instructions in the lead up to, during and post cyclone. The ABC radio station (105.7fm) is the designated emergency broadcaster.
- Data – internet and email services can be used to provide updates in both 'pull' and 'push' fashions. Data services may remain operable where other telecommunications services have failed or are limited in capacity. The Company publicly available web page may be used to communicate in an extreme event.
- Send Word Now (SWN) – a safety confirmation system used by the Company to communicate in an emergency simultaneously across a range of channels. These include voice, SMS and email.
- Telephone - normal telephone (fixed line, satellite and cellular) may be used to send voice messages and warnings.

4.6 Communication Hierarchy

The communications methods to communicate to Company personnel within the NT in order of priority are:

1. Send Word Now (email, SMS, voice message to mobile and office phone).
2. Email.
3. SMS.
4. Company webpage.
5. Phone (landline, mobile or satellite phone, including calling trees).
6. MS Teams.
7. Physical contact (e.g., muster).

4.7 Checklists and Tools

Each site/office/location/accommodation must maintain their own site cyclone plans and Work instructions.

Individuals are accountable for preparing for their own safety. The decision to have a cyclone kit and the procuring and maintaining of a cyclone kit is a personal responsibility.

Recommended contents of cyclone kits can be reviewed at <http://www.pfes.nt.gov.au>

Fill in the [household emergency plan](#) PDF (234.5 KB) with your family.

Additional information for household planning can be found at:

<https://secure.nt.gov.au/prepare-for-an-emergency/weather-events/cyclones>

5 STAKEHOLDERS: CYCLONE PLANNING AND RESPONSE ACTIONS

A detailed series of checklists for the following stages has been developed:

- Prior to the start of cyclone season.
- Cyclone Watch.
- Cyclone Warning.
- All Clear.

These checklists are located at [Appendix A](#).

6 KEY CONTACTS

6.1 Internal

CONTACT	CONTACT DETAILS	PURPOSE/ROLE
INPEX Emergency Call Centre	+61 8 6213 6350	Information to, or request for assistance from, Darwin IMT Leader via the Call Centre
INPEX Darwin Office	+61 8 8924 3100	Darwin Office reception
Operations Admin Office	+61 8 8983 8800	Recorded message to provide Cyclone updates to Operations Contract personnel
General Manager Onshore Operations	Dave Dann 0439 967 139	Responsible person for Implementation of this plan.
Onshore Operations Production Manager	Adrian Parody 0400 237 486	Deputy for the General Manager and ILNG representative for the Cyclone Committee
ILNG Emergency	+ 61 8 8983 8888	ILNG Central Control room (CCR)
Operations Team Lead/IC (ILNG)	+61 8 8983 8036	Site delegate to manage any incident /Incident Commander
ILNG Security Gate house	+ 61 8 8983 8025	Emergency contact purposes 24/7
Manager Darwin Corporate Office	0437 837 330	Responsible person for the Implementation of Darwin Office Processes and member of Cyclone Committee
Darwin Offshore Logistics Base (OLB) & ASCO Darwin Marine Supply Base (MSB)	0407 963 787	Responsible person for the Implementation of OLB /MSB cyclone readiness and member of Cyclone Committee
Bladin Village	0439 672 783	24-hour reception

6.2 NT Emergency and Cyclone Advisory Agencies

AGENCY	CONTACT DETAILS	PURPOSE/ROLE
Royal Darwin Hospital	+61 8 8922 8888	Medical support for Darwin
Police, Fire and Ambulance Services	000	Immediate assistance when life is in danger
Police, Fire and Ambulance Services	131 444	Non-life-threatening contact number
BOM Cyclone Forecaster NT	1300 659 210 (Cyclones NT) 1300 659 210 (Weather warnings)	Updates and clarifications – this is linked to the BOM's commercial service for the Company
WeatherZone	+ 61 (02) 9965 9200 (hit # 3 for weather room)	ILNG Weather and Cyclone tracking software and service provider
NT Phone Cyclone Update	1300 659 210 (www.BOM.gov.au)	Automatically updated BOM cyclone service
NT Emergency Services	132 500 www.emergency.nt.gov.au	The Northern Territory Emergency Service (NTES) phone number for assistance
NT Power and Water	1800 245 090	24/7 for life threatening assistance with gas leaks, fallen power lines etc.

7 ROLES AND RESPONSIBILITIES

7.1 Plan Activation – Authorisation

This Plan may be activated 72 hours (or less) ahead of a cyclone expected to impact the NT. The timing may vary dependent upon the size and severity of the system.

The General Manager Onshore will be accountable for activating and deactivating this Plan.

Note: Cyclone Committee (CC) forms at the discretion of the Onshore GM. The CC is made up of designated stakeholders and personnel responsible for each Company site /asset and is confirmed at the start of each cyclone season.

7.2 Responsibilities

Upon activation of this plan, all command, control and communications will be as prescribed below.

Table 3: Key roles and responsibilities

ROLE	RESPONSIBILITIES
General Manager, Onshore Operations	• Ensuring that the requirements of the Extreme Weather Management Standard are implemented. • Chair the Cyclone Committee meeting. • Consult/liase with appropriate INPEX stakeholders of Company locations/assets and Operations personnel to ensure that respective Cyclone/Extreme weather Plans are in place. • Activate/deactivate this Plan. • Inform normal line management reporting. • Determine if travel restrictions should be applied for travel to Darwin. • Ensure that a system is in place to communicate preparedness and response activities to all personnel before, during and post impact of a cyclone. • Ensure education sessions are conducted prior to the extreme weather season (where applicable) • Conduct post incident review where necessary. Refer to Appendix D of the ILNG Cyclone Preparedness WI for use as required.

ROLE	RESPONSIBILITIES
Stakeholders/Persons responsible for other Company sites/assets	• Join Cyclone Committee as advised by Onshore GM • Ensure plans and work instructions (WI) are in place for respective site. • Liaise with CC as required
All Local (NT Based) Personnel	• Comply with this Plan. • Participate in pre-season briefings/exercises. • Ensure familiarity with NT Government Cyclone Response arrangements. • Ensure that personal details are up to date (including next of kin details) and "Op IN" to the SAP information management system for emergency notifications; • Respond immediately to any notifications from the respective management if requested. • Participate in training/exercises associated with this Plan • Act on personal residential and contingency arrangements.
Personnel Visiting Darwin	• Comply with Darwin Visitor Procedures • Follow instructions/directions as per respective sites requirements. • Ensure that personal details are up to date (including next of kin details) • Be familiar with NT Government cyclone arrangements. • Respond immediately to any notifications from respective host or management. • Be familiar with cyclone arrangements and shelter at their accommodation facility.

8 REFERENCE AND COMPLIANCE DOCUMENTS

The documents listed below are relevant to the execution of this procedure:

- Reference documents (R) are documents referred to in the course of completing this procedure.
- Compliance documents (C) include all standards, regulatory governance, contracts, business rules or policies applicable to this procedure.

Table 4: Reference and compliance documents

DOCUMENT NAME	R	C	DOCUMENT NUMBER
Policies			
Environmental Policy		C	0000-AH-POL-60002
Health and Safety Policy		C	0000-AH-POL-60001
Security Policy		C	0000-AH-POL-60003
Standards			
Emergency and Crisis Management Standard	R		0000-AH-STD-60051
Extreme Weather Management Standard	R		0000-AH-STD-60053
Procedures			
Ichthys LNG Emergency Response Plan	R		L060-AH-PLN-60002
Terminal Regulations Manual		C	000-AG-STD-60002
Onshore Terminal Regulations Manual		C	L930-AW-MAN-60001
Guidelines, Work Instructions, Forms and Templates			
Ichthys LNG Cyclone Preparedness Work Instruction		C	L060-AH-WIN-60001
Reference Legislation and AS/NZ Standards			
Work Health and Safety (National Uniform Legislation) Act		C	2011

9 MONITOR, REVIEW AND IMPROVE

9.1 Monitor

The HSE Manager or delegate is accountable for monitoring the performance of this plan through regular internal reviews and self-assessments.

9.2 Review

This plan must be reviewed annually prior to the start of the Cyclone season or after any significant event involving failures in the NT Extreme Weather (Cyclone) Management process that have relevance to the plan.

9.3 Improvement

Improvements to the processes described in this plan will be identified through regular reviews by the HSE Department and through feedback from stakeholders.

10 ABBREVIATIONS AND DEFINITIONS

Table 5: Abbreviations and definitions

ABBREVIATION/ TERM	DEFINITION
AWS	Australian Warning System
BCA	Building Code of Australia
BOM	Australian Government) Bureau of Meteorology
CAT (Cat.)	Category (Category strength of a Cyclone)
Company	Any operation or business activity under the control of INPEX Executive Management in Australia, whether located in Australia or another location (as a branch office).
CC	Cyclone Committee
ECC	Emergency Call Centre
EWMP	Extreme weather management plan
ERP	Emergency Response Plan
IC	Operations Team Lead or delegate (Incident Commander)
ILNG	Ichthys Liquefied Natural Gas
IMT	Incident Management Team
NT	Northern Territory
NTES/NTFRS	Northern Territory Emergency Services/Northern Territory Fire and Rescue Services
TC/TL	Tropical Cyclone/Tropical Low

11 APPENDIX A: CYCLONE CHECKLISTS

Prior to start of cyclone season

HSE Manager		GM Onshore Operations		INPEX Darwin Residents/Personnel		INPEX Darwin Visitors	
Ensure BOM cyclone service is available for the coming season.	☐	Form the annual Cyclone Committee, identify key stakeholders for that period (eg: GM Darwin Corporate Office, HSE Manager etc).	☐	Read this plan prior to the commencement of cyclone season	☐	Read and be familiar with this plan.	☐
Coordinate BOM and Weather Zone cyclone briefings.	☐	Delegate reviewing and testing of this plan.	☐	Make personal preparations in line with NT Government recommendations.	☐	Read any cyclone information at accommodation.	☐
Ensure that cyclone awareness is raised, and training is delivered.	☐	Ensure that all preparations in accordance with this plan have been made, are checked, and actions documented.	☐	Ensure contact details and cyclone shelter locations are up to date.	☐	Ensure contact details are up to date prior to travel to the NT.	☐
Ensure that copies of Cyclone Guidance material are available.	☐	Ensure that all INPEX locations have a nominated stakeholder as part of the Cyclone Committee and are prepared for the season.	☐	Respond to any SWN testing from either MSS or S&EM personnel.	☐	Utilise CAT 4 rated hotel accommodation over cyclone season	☐
Ensure S&EM/MSS are testing SWN (Darwin based groups).	☐		☐		☐		☐
Disseminate this plan to all INPEX Darwin residents	☐		☐		☐		☐

Cyclone Watch

HSE Manager		GM Onshore Operations		INPEX Darwin Residents/Personnel		INPEX Darwin Visitors	
Ensure that cyclone updates are communicated across sites covered by this plan.	☐	Consider Cyclone Committee reviews likely impact areas, warning times and intensity of cyclones.	☐	Review personal responsibilities and ensure personal preparation in accordance with this plan have been made.	☐	Review personal responsibilities and ensure personal preparation in accordance with this plan have been made.	☐
Provide any HSE advice to the GM Onshore/Committee on weather warnings.	☐	Determine if pre-emptive evacuation of non-essential visiting personnel or personnel with any special needs is required/feasible.	☐	Monitor local and INPEX weather updates.	☐	Monitor local and INPEX weather updates.	☐
	☐	Consider if travel restrictions are necessary and review all inbound travel.	☐	Ensure residence preparedness	☐	Ensure respective site/location is aware of your location and accommodation.	☐
	☐	Monitor implementation of cyclone preparations in accordance with this plan.	☐	Consider pets	☐		☐
	☐	Communicate to all parties on agreed actions as required.	☐		☐		☐
	☐	Ensure workforce receives regular communications and updates. Use email and SWN.	☐		☐		☐

Cyclone Warning

HSE Manager		GM Onshore Operations		INPEX Darwin Residents/Personnel		INPEX Darwin Visitors	
Provide any HSE advice to the GM Onshore/Committee on weather warnings.	☐	Cancel any planned travel to the NT.	☐	Action in accordance with this plan.	☐	Action in accordance with this plan.	☐
Monitor and report on local weather warnings.	☐	Undertake confirming actions to ensure all personnel re prepared for possible cyclone impact. Use SWN.	☐	Listen and comply with NT Emergency Controller announcements.	☐	Listen and comply with NT Emergency Controller announcements.	☐
	☐	Consider the requirements for post cyclone recovery and business continuity.	☐	Remain in shelter until ALL CLEAR is given.	☐	Remain in shelter until ALL CLEAR is given.	☐
	☐	Receive advice/updates from all sites that agreed plans have been implemented	☐		☐		☐
	☐	Communications to all parties. Use email and SWN.	☐		☐		☐

All Clear

HSE Manager		GM Onshore Operations		INPEX Darwin Residents/Personnel		INPEX Darwin Visitors	
Establish health and safety of all personnel.	☐	Consider sitting of the Cyclone Committee or communicating via other means (SWN, Teams).	☐	Attend to immediate local safety and welfare issues.	☐	Attend to immediate local safety and welfare issues.	☐
Provide advice to GM Inshore/Committee on damage assessment and consider business recovery and continuity issues.	☐	Review damage assessment and consider business recovery and continuity issues.	☐	Return to work when advised, if unable due to personal or family safety and/or health issues then advise direct supervisor.	☐	Return to work when advised, if unable due to personal or safety and/or health issues then advise direct supervisor.	☒
Consider EAP across sites.	☐	Commence to resolve business recovery and continuity issues.	☐		☐		☐
	☐	Decide on return to work and lifting travel bans	☐		☐		☐
	☐	Communicate with personnel, conduct POB verification at respective sites. Use SWN.	☐		☐		☐
		Determine appropriate time to resume business activities.					
		Compile immediate post cyclone assessment.					
		Consult NT Corporate Office as required.					

Document Endorsement and Approvals

This page has been automatically generated and appended to this document by the INPEX Australia Controlled Document Management System (CDS). This page contains key events related to this document that are listed in the tables below and the information is unable to be manually edited.

Document Identification

Document Number	Revision	Security Classification	Date
L060-AH-PLN-60003	8	Unrestricted	12/02/26 08:00

Document Revision History

Revision	Date and Time	Issue Reason
7	16/01/25 08:00	For Use
6	15/11/24 08:00	For Use
5	13/11/23 08:00	For Use
4	29/11/22 08:00	For Use
3	22/11/21 08:00	For Use
2	23/06/20 08:00	For Use
1A	31/01/20 08:00	For Review

Delegation of Authority

From Name	To Name	Date and Time	Action

Name	Title

Electronic Endorsement and Approval

Electronic approval of this document complies with the issued INPEX Electronic Approval Standard (0000-A9-STD-60011) and records evidence that the applicable person has either endorsed and/or approved the content contained within this document. The reviewers of this document are recorded in the CDS.

Name	Title	Date and Time	Action
Daniel Cavanagh	Senior Security & Emerg	12/02/26 07:14	Approver